

MINUTES OF THE KAWAHA POINT SCHOOL BOARD OF TRUSTEES MEETING.
6.30pm Tuesday 8 December 2021

Roll 2021: 301 Roll 2020: 320

1 ADMINISTRATIVE MATTERS

1.1 PRESENT:

Nikkola Hemana, Alexi Thompson, Andrew Sinclair,, Meryn Southen, Natasha Cianci (zoom), Julian Thompson and Janine Simpson (minutes secretary)

1.2 APOLOGIES:

nil

1.3 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Accepted

Julian Thompson/ Nikkola Hemana

All in favour

Matters Arising:

nil

1.4 CORRESPONDENCE:

Resignation letter Andrew Sinclair

Leave Request Andrew Sinclair

1.5 DECLARATION OF INTERESTS:

nil

2.1 Casual vacancy on the BOT

We have 28 days from advertising the vacancy on the Board of Trustees (finish date 15 December) for anyone to object to the process and then must select a person to be a BOT member within 6 weeks of this period. A discussion arose around how to select from the 4 parents that have expressed an interest and it was decided to hold an informal meeting with them, one at a time to find out more about them. We need to know what our current skill set is and what we need, or are missing and what they could bring to the table. Possibly need to go through some sort of selection process, maybe meet with them to find out why they want to join the Board? We will need to select the successful applicant/s as soon as possible due to them needing to be on the Board before the Principal Applications close on 28 January if we want them to be part of this selection process. We really want it to be informal and inviting. Are we interested in 2 people seeing as we know we will have 2-3 vacancies at the end of the BOT term (September 2022)? We may look at selecting one candidate and co-opting one candidate. Andrew will contact the interested parents and invite them to come along on Sunday 12 December from 6.00pm. Andrew also to organise some sort of food. Aim at being done by 8pm with a short discussion at the end. Andrew to confirm to BOT if candidates are able to make it.

2.2 Year 6 Camp approval

Year 6 Leadership camp presented to the Board for Week 3 - 16-18 February with one teacher from each of the Senior teams looking at attending. If the school covers the costs of activities it is looking at costing approximately \$80 per student. First draft of RAMS

presented. For the camp to go ahead it relies on getting 5-7 parents who are double vaxxed, police vetted and available. Our aim is to do the Leadership Camp every year from 2022 (Had planned on doing it this year too but with Covid restrictions it wasn't possible.

Motion: That the Year 6 Leadership camp be accepted as written.

Accepted

Andrew Sinclair/ Alexi Thompson

All in favour

2.3 Leave Request

Letter was tabled at the meeting from Andrew requesting 4 days discretionary leave to be added to his week's sabbatical (remainder due from this year). Andrew was not expecting a decision tonight but wanted the Board to have time to think about it before next meeting.

2.4 HR

In committee 7.14pm

Out committee 8.08pm

2.5 Principal Appointment Process

Packs are being sent out to interested parties as they come in. A doc is being kept up to date with the details and will be sent to Board and Jeremy Kedian as applications are received. Board to meet at 5 next Thursday to consider the process moving forward, next steps and where we are currently at.

2.6 Units 2022

First draft of the 2022 units being offered to teaching staff- does not include DP leadership units. This is set up as a google doc for interested teachers to put their name against a unit and to be considered for the role.

No questions around the units at this stage.

6 MEETING CLOSURE:

Meeting closed 8.20pm

6.1 NEXT MEETING: 5.30pm Thursday 16 December 2021