

Our School



# Kawaha Point School

## Preschool Buddies Programme



Enrolment, Transition and  
Class Visit information





*Welcome to our beautiful Neighborhood school!  
Thank you for coming along and finding out about  
our preschool Buddies programme*

We have named our enrolment and school visits programme our preschool buddy programme. The term buddies are what we wish our 5-year-old to feel when starting school- relax, happy, feel comfortable and know their way around a little bit. Plus, adding in a big buddy to look after them whilst in their first year at school. A big buddy for the little buddy!

This brochure aims to inform you and sets out what you can expect as your child transitions from pre-school into our learning hubs at Kawaha Point School.

**Kawaha Point School's Pathway to Growing Great Explorers, Thinkers and Citizens**

**KAWAHA POINT SCHOOL**

**OUR VISION:**

**AIM FOR THE BEST**  
**KI TE TAUMATA**

Ki te Taumata - Aim for the Best.  
For us this captures the mindset we want our learners and staff to model and demonstrate. Aim for the Best with our learning, teaching, behaviour, sports and cultural participation

The banner features several illustrations: a boy with a backpack on the left, a girl at a desk with question marks on the right, a boy with a basketball at the bottom right, and two yellow stars with intricate patterns on the left and right sides.

# Here's a few things about the programme



## Allow Time –

We think that time is one of the most important parts of transitioning to school. We recommend starting visits 6 weeks to 1 month before your child starts school to help with the transition.

We are very flexible with times and days and will meet you and your child's needs. Children would typically begin visiting once a week for morning or afternoon sessions as we build up to the starting date.

We will create a school visits plan with you that fits in with your routine. You don't need to stick with our Tuesday's afternoons. Once you have made up your mind on which 5 year old class you would like your child to start in, we will set a plan in place around your needs and times.

We will contact you around 6 weeks before your child is due to turn 5 and start planning visits and enrolment!

You will also need time to arrange stationery and uniform ( we have second hand uniform at school or else see the Uniform shop in town- hats are sold at school

A graphic with a blue background and a horizontal wooden plank. The words 'OUR VALUES' are written in white capital letters on the plank. There are two small blue circles on the plank, one above the 'O' and one below the 'S'.

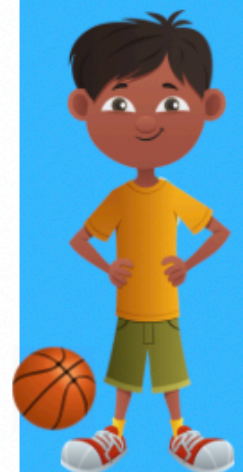
OUR VALUES

A graphic with a white background and a black decorative swirl. The text 'KIA KAHA' and 'Be Strong' is on the left. Below it is 'KIA MAIA' and 'Be Brave'. At the bottom is 'KIA MANAWANUI' and 'Be of Great Heart'.

KIA KAHA  
Be Strong

KIA MAIA  
Be Brave

KIA MANAWANUI  
Be of Great Heart





## Communication –

At KPS, we aim to keep our school community well informed. When you have completed your enrolment form, we will send our **school newsletter** to your email address to keep you up to date with all school events, activities and news.

Our **school website** [www.kawaha-point.school.nz](http://www.kawaha-point.school.nz) has all the information that you will need about the school, including enrolment.

We have a Kawaha Point School **Facebook page**, which you can become a member of, to get information, ask questions, see photos and join conversations.

We have parent's evening each term where you can come and talk with the class teacher about your child's progress.

There are also numerous family and school events throughout the year which you are invited to!

Kawaha Point school has an open door policy so you can come and see us whenever it suits you – whether it's for a chat, a coffee or to pop into your child's classroom – you are always welcome!

As your child is visiting school, we are there to answer questions and give support.

**Our Competencies | Pillars**

**KPS EXPLORER**  
We believe a Kawaha Explorer is self motivated and able to monitor their own learning, taking risks through investigation and discovery

**KPS THINKER**  
We believe that a Kawaha Thinker is someone who can actively seek knowledge, asks questions and think critically, creatively and in a caring manner

**KPS Citizen**  
We believe a Kawaha Citizen is able to interact effectively with thought and care for themselves, each other, their environment and the wider community both local and global



## Organisation –



How do we organise enrolments?

First you can complete an **enrolment form!** There is one attached to this brochure, you can complete and submit one on the school website or you can pop out to school and pick one up from the office. You will need to provide a copy of your child's full birth certificate and immunisations with your enrolment form.

Once you have completed the enrolment form, we will keep you informed of the school's events via our newsletter. Six weeks before your child turns 5, we will contact you to set up a visiting plan for the class you wish your child to start in.

We can also assist with organising uniform and stationery with you.



## Routines –

One of the most important reasons for transitioning to school over time is for the children to become used to the routines and structures in place at school. New students who have been through a series of school visits are able to settle into their class more easily as they are aware of our daily routines and expectations.

In our 5-year-old classes (there are 2 options to choose from. They are English medium and Te Ao Maori Focus- children are given instructions in both Te Reo and English. We have a balanced learning programme that includes opportunities for short breaks and free choosing of activities throughout the day's learning.

During visits, the children will not only learn how the school day is structured but begin to familiarise themselves with expectations for mat time, moving around the school, playtimes, lunchtimes, toileting and our KPS Values. Visiting students will be buddied with a classmate to help them and learn alongside them. Our Space 3 students are also buddies with a senior student from Karearea Hub (our Year 5 and 6 students) who will act as a role model, friend and learning buddy for their first year of school.

In Kai Manga Reo, the teachers will make sure an older child (Tuakana) is paired with your child (Teina).



## Need to bring –

When your child arrives in their chosen Class for their visits they will need to bring a few things! Children should bring their school bag; there will be a labeled coat peg waiting for them to hang their bag on. Children should bring morning tea if they are visiting in the morning and lunch if they are staying for lunchtime. A sun hat is also recommended.

Once your child has a school uniform, they should wear this when they visit! There is a stationery list for their Class, which includes all of the books and equipment needed. This will be free.

All of the children have book-bags to take home their reading books, school notices, homework and school library books. We can provide a book-bag free of charge...but you may wish to purchase your child their own one! We encourage parents and carers to stay while children are settling in – you are more than welcome to stay in the classroom and use our community coffee spot to relax with a drink!



## Share and prepare –

We would encourage you to talk to your child about starting school. Talking about the move to school in a positive way can really help ease any worries that the children may have! Talking about what to expect, the days and times they are visiting, who they might know at school, the bus journeys, the school playgrounds, playtimes and lunchtimes are all good ideas. Your child's teacher or our DP, will also come to visit them at their early childhood setting twice a term to start building those important relationships!

If you or your child has any concerns about visiting, please let us know – we can help!



# enrolment information



## KAWAHA POINT SCHOOL ENROLMENT APPLICATION

Legal Last Name:	Date of Birth:
Legal First Names:	Preferred Name:
Gender: Male _____ Female _____	Current Year Level:
Ethnicity (up to three can be listed):	
Iwi Affiliations (up to three can be listed):	
Main Language spoken at home: English _____ Maori _____ Other _____	
Place in Family: ___ child out of ___ Mainstream _____ Vertical _____ Te Ao Maori _____	

Main Caregiver 1: Lives with <input type="checkbox"/>		
Mr / Mrs / Miss /Ms	Relationship to Student:	
Last Name:		
First Name:		
Home Address:		
Email Address:		
Home Phone:	Mobile:	Work No:
Occupation:	Employer:	
Main Caregiver 2: Lives with <input type="checkbox"/>		
Mr / Mrs / Miss /Ms	Relationship to Student:	
Last Name:		
First Name:		
Home Address:		
Email Address:		
Home Phone:	Mobile:	Work No:
Occupation:	Employer:	
Emergency Contacts:		
1. Name:	Phone:	Relationship:
2. Name:	Phone:	Relationship:
<b>Office Use:</b>		
Year Level:	Room:	Start date:
Enrolment Number:		
NSN Number:		
Immunisation Certificate Sighted:		
Previous School:	ESOL student:	

**Custody:**

Are there any custody details we need to be aware of? **Yes / No** Please outline below anything the school needs to know (NB: to withhold access rights of a parent we need to sight a court order).

**Health Details: (please list any significant details regarding the following)**

Allergies:

Regular medication:

Speech:

Vision:

Hearing:

Developmental delays:

Learning and Behaviour Needs: (Please outline any relevant learning/behaviour needs)

Other:

All Immunisations completed: Yes / No

Certificate attached: Yes / No

Family Doctor:

Contact:

**Ethnicity / Eligibility**

Child's Country of Birth:

(Birth Certificate or Passport to be presented for first enrolment in a NZ School)

New Zealand Citizen:

Yes / No

New Zealand Resident:

Yes / No

New Zealand Student Permit: Yes / No

Student Permit Number:

Date of Entry to NZ:

**Early Childhood Participation (For New Entrants Only)**
 Did your child regularly attend an ECE?

 Yes, for the last \_\_\_\_\_ years.

 Not regularly, only occasionally with no on-going schedule.

 No, did not attend an ECE.
Please enter the number of **hours per week** for up to 3 services:Service  
1 hr  
per weekService  
2 hrs  
per weekService  
3 hrs  
per week

a. Kohanga Reo:

Name of Centre \_\_\_\_\_

b. Playcentre:

Name of Centre \_\_\_\_\_

c. Kindergarten / Education Centre: Name of Centre \_\_\_\_\_

d. Home Based Service:

Name of Centre \_\_\_\_\_

e. Playgroup:

Name of Centre \_\_\_\_\_

f. The Correspondence School – Te Aho o Te Kura Pounamu



## Healthy Food Lunch Programme – Student Information Sheet

Our tamariki receive a freshly made lunch each day. These are delivered to the classrooms.

**Definition:** A true **food allergy** causes an immune system reaction that affects numerous organs in the body. It can cause a range of symptoms. In some cases, an **allergic food** reaction can be severe or life-threatening. In contrast, **food intolerance** symptoms are generally less serious and often limited to digestive problems.

Student's full name:	
Room number:	
Teacher:	
Parent/caregiver contacts: <i>If we need to discuss with you</i>	Name: Phone: Best time to call:
<b>Food allergies</b>	Yes / No
Reasons:	
Alternative food options given:	
<b>Food intolerances</b>	Yes / No
Reasons / side effects:	
Alternative food options given:	
Other additional information:	
Please let the <b>office</b> know if your child has food allergies which cause allergic reaction and may need assistance or medication. (If not already given)	

### EXAMPLE

Food allergies	Peanuts	Food intolerances	Lactose
Reasons / side effects:	<i>Wheezing trouble breathing coughing</i>	Reasons / side effects:	<i>Abdominal pain Bloating Diarrhea</i>
Alternative options given:	No other option given please.	Alternative options given:	<i>Soy or Coconut milk</i>