

MINUTES OF THE KAWAHA POINT SCHOOL BOARD OF TRUSTEES MEETING.  
5.30pm Tuesday 16 December 2021

Roll 2021: 301 Roll 2020: 320

**1 ADMINISTRATIVE MATTERS**

**1.1 PRESENT:**

Nikkola Hemana, Alexi Thompson, Andrew Sinclair,, Meryn Southen, Natasha Cianci, Nicky King, Julian Thompson and Janine Simpson (minutes secretary)

**1.2 APOLOGIES:**

nil

**1.3 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING**

Accepted

Alexi Thompson/ Meryn Southen

All in favour

**Matters Arising:**

nil

**1.4 CORRESPONDENCE:**

letter from Nicky King

**1.5 DECLARATION OF INTERESTS:**

nil

**2.1 End of Year Data - reading, writing, maths**

Writing - some good effect size movement. The achievement gap between European and Pacifica has decreased but there is still room for improvement. It is a constant work in progress but considering where we were at the end of last year it is great to see the data improvements.

Reading - Male and female students are nearly identical in terms of reading in our recent data. Teachers have been working hard to achieve accelerated results and this is pleasing to see the effect in the data. Next year is probably the last year that the Reading Recovery Programme will be administered. It doesn't cross over well into Structured Literacy, however the whole language approach may still work for some children and to have 5 people on our staff trained in it is still a great asset.

Maths - 6 % growth in girls and 9 % in boys. Big increase in maths. The data shows more children working towards than last year with a slight decrease in working above. More of our teachers are getting comfortable and knowledgeable with what is the next step in the students' learning. We have received 60 hours of PD for Bruce Moody for next year.

Overall the statistics in all data are great and show an improvement, so when taking into account the disruption once again for COVID we have finished the year in an acceptable way.

**2.2 Charter Targets**

Fitness target was let slide a little due to lockdowns. We will still have the data but Andrew has not had time to analyse this yet.

Reading - Great improvement, would be good to see how many of these were structured literacy students? Have some next steps to work on and are well underway.

Writing - After an effect size of .6, we got close and we believe when we are not in a COVID year it is definitely achievable.

Maths - 60% of all students was the target - and we achieved 57% of girls and 58% of boys, so very close to meeting the target. We always set reaching targets and to get so close this year was really pleasing.

Really good gains towards all targets.

### 2.3 Casual Vacancy on the BOT

The Board met with all 4 candidates, and discussed further tonight. All 4 candidates were great and could all offer the Board something valuable. We hope that unsuccessful candidates will stand for the BOT in the September 2022 election. BOT has decided to appoint Gareth Cossey to fill the vacant position on the Board. Julian to contact Jessie Coleman to let her know that at the February meeting we would like to co opt her on for a period of time until the September election. Bernard and Tash will be contacted by Julian also to let them know that in this instance they have not been selected but hope they would stand at the election should they still be interested at that time.

Motion: That Gareth Cossey is selected to fill the vacant position on the Board.

Accepted

Julian Thomson/ Nikkola Hemana

All in favour

### 2.4 Camp Approvals

The RAMS for the Waitomo camp for Kaimanga Reo have been received and all look good. This camp was the same as the one done by two other teams this year but had to be postponed by Kaimānga Reo due to Covid restrictions.

Team Kareareais looking at going to Ohope (same camp proposal as the one held in 2020).

Motion: That the camp proposals be accepted in principle for Team Karearea ( Andrew will send out the RAMS and info as they are received) and for Kaimanga Reo's camp RAMS be accepted as written.

Accepted

Andrew Sinclair/ Julian Thompson

All in favour

Motion: That the Kawaha Point School BOT apply for funding from the Southern Trust for the Kaimanga Reo Camp to Waitomo for \$6000.

Accepted

Natasha Cianci/ Alexi Thompson

All in favour

Motion: That the Kawaha Point School BOT apply for funding from New Zealand Community Trust for Team Karearea Camp to go to Ohope Beach to NZCT for \$7000

Accepted

Nikkola Hemana/ Julian Thompson

All in favour

### 2.5 Leave Request

Andrew has applied for leave but not sure he can still go due to the circumstances and time frame. Would have to appoint an acting Principal or / Principals. There will be quite a lot of leadership training in Term 1 in readiness, however Andrew believes it will be a big ask for someone with no experience to cover 10 days while he is away. Andrew will re-look at it in February. ( Andrew left the room while the matter was discussed further).

It was suggested for the Board to consider Caroline Jacobs as she has been a Principal before and knows our school. Aorangi may be quite prepared to alter their days if Caroline was willing to help out for this 10 day period? It was thought that one of the

people covering the acting DP position would still have to be the acting Principal during this time but with Caroline for back up and as Acting DP for this period. The Board was in consensus that they would still like Andrew to consider going.

Motion: That Andrews leave is approved in principle and they will leave it to him to decide in February whether he believes it can be achieved.

Accepted

Alexi Thompson/ Meryn Southen

All in favour

## **2.6 VARIANCE REPORT BY PRINCIPAL:**

2.3.1 NAG 1 - Student achieving and learning

2.3.2 NAG 2 – Strategic Plan, self-review, reporting to community

2.3.2 NAG 3 – Employment and personnel

2.3.4 NAG 4 – Finance/ property

2.3.5 NAG 5 – Health and safety

2.3.6 NAG 6 – Legal requirements

Our CoL haven't had a COL lead since around July. Andrew is in charge of the appointments committee. A PLD application was put forward from the COL and included Kawaha (but without our knowledge)but has since been withdrawn. Graduation went well and was appreciated by parents. Wasn't what we had wanted to do but was as special as COVID would allow.

## **3 AUDIT REPORT**

The BOT inquired what the extra LSC funding was for and this has been checked and consisted of - \$750.00 COL induct and Network across COL and \$3532.67 COL travel grant across COL (isolation Index Group A). The budget had been set with a deficit of \$57000, however as at the end of November 2021 it is showing a \$98000 profit in the budget. This will change by the end of December 2021 by a fair amount. Andrew is wondering whether we could give Heidy Kim any hours for next year as her work with the children in art is amazing? Andrew to look into this further.

Andrew applied for extra funding from the Ministry for a Beginning Teacher grant (Jordan Birt) and was successful in securing \$10,000. Would like to put the money toward the students being able to go to camp to help out our families, many of whom are struggling to come up with the funds required so their child doesn't miss out on attending.

Motion: That the \$10000 grant to be paid by the MOE be used to support outdoor education of camps in Term 1 of 2022.

Accepted

Meryn Southen/ Alexi Thompson

All in favour

## **4 PROPERTY**

4.1 Playground Approval

Andrew has been discussing the playground with the designers and is happy with the proposal. The concept plan has been up in the staffroom for people to look at.

Motion: That the budget sent to the BOT by email for the senior playground be accepted and that the Board agree to pay up to \$10000 of school money to cover contingencies of the instalment of the senior playground.

Accepted

Julian Thompson/ Natasha Cianci

All in favour

A large oak tree had fallen over in the playground and is likely to cost thousands for the removal. We were very lucky as to the timing of when the large branch came down as it was very wet and there were no children around.

Caretakers are away, until about the 8th and 10th of Jan.

#### 5 SPECIAL TOPICS AND PROJECTS

Andrew thanked the Board for all their hard work and support this year. It is very much appreciated by all in our community and staff.

A grant from Creatives in School has been approved and will be used for the waharoa out the front of the school.

#### 6 MEETING CLOSURE:

Meeting closed 7.08pm

6.1 NEXT MEETING: 5.30pm Thursday 24 February 2021