

MINUTES OF THE KAWAHA POINT SCHOOL BOARD OF TRUSTEES MEETING.

7.30pm Thursday 26 September 2019

Roll 2019: 331

Roll 2018: 372

1 ADMINISTRATIVE MATTERS

1.1 PRESENT:

Andrew Sinclair, Nikkola Hemana, Alexi Thompson, Julian Thompson, Natasha Cianci, Leanne Joyce, Ryan Porteous, Nicky King (visitor) and Janine Simpson (minute's secretary)

1.2 APOLOGIES:

Nil

1.3 Confirmation of minutes of previous meeting

Leanne Joyce/ Alexi Thompson

1.4 Correspondence

As attached

1.5 DECLARATION OF INTERESTS:

Nil

2 STRATEGIC REPORT

2.1 Staffing 2020

MLP not included in Ops grant from Ministry. This will increase ops funding by approximate \$8000. Extra 2 teachers from original staffing plan. Andrew has spoken to Katherine and Bridget; they will potentially job share .6 and .4 respectively. Bridget and Katherine would start Term 3 when the need for new entrants / Year 1's require it due to numbers. Ryan has been successful in his application for paid study leave. Angela Palmer has been appointed to cover Nicola Hind's maternity leave. Olivia will cover Ryan's study leave 4 days per week and Ryan will be in the classroom the remaining day. On 11 October the application for 2 fixed term positions as advertised closes, Leanne showed an interest on being on appointment committee. .6 reading recovery for Val. Sarah will cover ORRS and Reading Recovery. Meryn shown an interest in training for Reading Recovery also.

Class consumables, Andrew looking at changing this for next year and making it on a per child basis. Pare will be made permanent for next year having won her position for 2020 and beyond.

Motion: That the staffing 2020 allocation is accepted as written.

Andrew Sinclair/ Leanne Joyce
All in favour.

In committee 7.53pm

Out committee 8.04pm

2.2 Budget 2020

MLP should be \$10 - 12,000 in there which changes the budget dramatically. Ngati Whakaue Grant - Andrew is assuming should be around \$27,000 but could potentially be less or more than this figure. Parent donation \$150 per child from the Ministry. Is the maths focus reflected in budget? Yes, we have what we need. Junior reading budget will be spent this year as we will be topping up all missing readers. Admin staff amount not

correct on previous budget as only one person included in there. Proposed Op grant came in at more than originally budgeted for so that has given a little more to play with. New version once MLP funding comes in. Reorganisation of LA's this year has helped to keep this year's budget spend on track.

Motion: That the draft 2 budget for 2020 be accepted as written.

Andrew Sinclair/ Natasha Cianci

All in favour

2.3 Health & PE Survey

Need questions that take us somewhere. Andrew has written down the discussed amendments and suggestions to this year's survey. Will send out to Board via email once compiled for further discussion and approval.

2.4 Strategic Aim 2 Review

To have quality relationships – what do we know and what do we want to know? Will discuss at next meeting.

2.5 Camp Approvals

Noho marae at Apumoana next term for Space 10, 16 and 17 will be presented at next meeting. Approval for Hot water beach for Whiria Te Ako. Andrew to take a support boat. Totally Tarawera have 2 water taxis. Andrew's boat for biscuiting and hoping for other parents. Biscuiting would be for Yr 3's up on a case by case basis. This is a camp they have done before but there have been a few changes this time to allow the juniors to attend for one night. Booked out whole campsite to lower the risk.

Motion: To approve the Whiria Te Ako Tarawera Hot water beach camp be accepted as written.

Accepted Alexi Thompson/ Leanne Joyce

All in favour

2.6 VARIANCE REPORT BY PRINCIPAL

2.3.1.1 NAG 1 – Student achievement and learning

2.3.1.2 NAG 2 – Strategic plan, self-review, reporting to community

2.3.1.3 NAG 3 – Employment and personnel

2.3.1.4 NAG 4 – Finance/ property

2.3.1.5 NAG 5 – Health and Safety

2.3.1.6 NAG 6 – Legal Requirements

Andrew 's report open for discussion

Col hui feedback - Tony Birken spoke re 4-minute walkthroughs. He is advocating IQ, EQ and DQ. DQ being decency quotient ie: Acting in a decent way. New language but not new idea.

Work that Bruce Moody is doing is going well. Suggestion made to show parents the learning styles so they could follow up at home if they wanted to? Sharing the progression of learning would be a start. A curriculum evening?

Melinda Webber surveys will go home week 1 of next term.

Have learnt a range of things from the schools the Leadership team have visited so far, some things have been great, and we are certainly picking up things that we like.

Info on parent turnout for sharing the learning – (Andrew does not have the precise data but know this) - Excellent turn out in some classes with only a handful of parents not attending ie at least 90% attendance. Around 60 % attendance across the whole school.

More turnout in the juniors than senior classes.

Ngati Whakaue funding – targeted at risk students. Tend to use it for learning assistants. Going away from the most at risk students working with LA's, they are now working with other students and keeping class order while teachers working with most at risk.
Motion: That the Principal's Report be accepted.

Andrew Sinclair/ Julian Thompson
All in favour.

3 AUDIT REPORT

Targeted at risk funding (there are 2 codes for this, Janine to check with the Accountant if this can be changed into 1 code).

Motion: That the August Monthly financial report be accepted.

Julian Thompson/ Nikkola Hemana
All in favour.

4 PROPERTY

4.1 Space 2/3 upgrade

Have about \$50 k left over from Ministry funding so are looking at using this to make some changes in Space 2/3. Will add sliding doors and window and acoustic upgrade. Heat pump in there. Megan (RDT), Andrew and Nicky have had a look through to see what ideas and changes we would like to make. Decisions on this will be made once we know exactly what we have left to spend – by November Board meeting we should have a better idea of funding balance.

A complete Lighting upgrade in our school will be completed free by Ministry of Education – one of 68 schools nationwide..

4.2 Hall

Darin Fenwick met with Andrew today. Consent in place. Feasibility study needs to be done – RDT will do this for us. Charge a possibility in some form to cover some of Darin's time. Over \$8-10,000 Darin would need to talk to us. RDT would certainly cover the tender process and more than likely be project managers once it gets that far. Can apply for funding from Lotteries trust around February/ March 2020. Darin would get us up to the tender stage and will keep things moving. He is a great asset to have on board and we are very lucky to have him pushing this project forward.

5 SPECIAL TOPICS AND PROJECTS

6 MEETING CLOSURE:

Meeting closed 10.06pm

6.1 NEXT MEETING: 6.30pm Thursday 24 October 2019